

Office Memorandum • UNITED STATES GOVERNMENT

TO : Acting Director of Training

DATE: 16 December 1959

FROM : Registrar/TR

SUBJECT: Weekly Activity Report No. 48
9 December - 15 December 1959

I. SIGNIFICANT ITEM:

[] OCR student at the Army War College, passed on the following information to [] in a verbal report on the program to date:

a. Major General Vannatta, G-2, USAEUR painted a rather bleak picture of CIA when he lectured to Army War College students in November. [] believes that the students know very little about the Agency and probably hold us in very low regard after Vannatta's lecture. [] also believes, and we strongly urge, that the next Agency representative who lectures at the College should be made aware of this situation. [] has already transmitted some detailed comments to his superiors, Paul Borel and Bob Amory.

II. OTHER ITEMS:

1. The SAIS Conference "U. S. Business in Europe" is currently being held at the Hotel Statler. We have only one person attending this conference, [] OTR. Normally, we receive fine to ten spaces from SAIS for these conferences. Only one request was received for this one; even after specific follow-ups with Commercial Staff, ORR and WE Division.

2. Recently, the Foreign Service Institute has confirmed the enrollment of three of our employees in overseas language programs. We will be sending one FE employee to each of the following schools:

~~CONFIDENTIAL~~

25 YEAR RE-REVIEW

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25X1 3. The Air Force has given us one space in their full-time
25X1 [] language program scheduled to be held at FSI from
January to May 1960. This satisfies a WH Division requirement
which was originally for [] at the Naval Language School.
The Division, after consultation with OTR, decided that the FSI
program would more closely meet their needs.

25X1 4. [] one of our students at the National War College
has informally notified us that our three representatives will par-
ticipate in the same overseas trip this spring - the African area.
This is the first time all three Agency candidates have selected
the same area. The College will notify us officially regarding
this matter probably in January. We have done some preliminary
work on reactivating the passports for our three people.

25X1 5. [] conferred with [] on support specifics
25X1 of the Special Forces orientation scheduled for 13 and 14 January
1960. Herb will meet on Thursday with []
to determine what further service RS can give in this matter. F

25X1 6. We have sent the Headquarters' edition of the Schedule of
25X1 Courses to the printers. No final word has come from Mrs.
[] on the matter of a field edition. Mr. [] appar-
ently delegated her the responsibility of summarizing DD/P's re-
quirements for this version and when she talked with Marcella
about its publication Marcella explained our position on it: that
is, we're ready to prepare sterilized copy and will process it
for necessary approvals.

25X1 7. We have prepared a Special Bulletin, No. 26-59, on all lan-
guage courses scheduled to begin in January and February. Ordinari-
ly we would have covered these in the November-December Bulletin
but the IAS schedule was not ready at the time the Bulletin copy
was sent to the printers. The bulletin will be distributed today.

25X1 8. OTR Regulation [] Office of Training Publications, was
25X1 published on 9 December 1959, and has been distributed. It re-
scinds OTR Regulation [] same subject, dated 11 September 1953.

25X1 9. Due to the change of starting dates from 11 January to 4
25X1 January for Air Operations No. 28, DPD would like to enter two
students a few days late. When arrangements were made with the
Air Force to detail these individuals to the Agency, their EOD
date was scheduled for 4 January. Since military orders have to
be cut 60 days in advance, the change of date for Air Ops came
too late to revise the orders. Mr. [] DPD Training Officer,
indicated that both students should be able to complete their EOD
processing and be available to go to [] by Wednesday morn-
ing (6 January). We are trying to arrange for late entrance, and
make up.

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10. Permission has been given to OSI for an Office assembly in R & S Auditorium, 1100 - 1200 hours, Wednesday, 23 December.

11. All comments regarding the proposed OTR Regulation on cancellation of courses have been received and changes suggested have been incorporated into a draft version, pending final review.

12. O/Logistics Training Office has completed the coding of the Logistics Support Course covering the period November 1953 to November 1959 for inclusion in the Agency Training Record. [] [] did a fine job on this project.

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13. A background file of OTR Regulations and Notices has been established; OTR Notices of a transient nature, and those which are ineffective because of various changes, have been removed from our active Manual for inclusion in the background file.

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14. Mrs. [] has indicated to [] that they could run an extra Administrative Procedures course from 4 January - 22 January if there is a need. As a result of a preliminary survey, Mrs. [] made with the DD/P Training Officers, it was Evelyn's opinion that there didn't seem to be enough justification for an extra running. [] is to make a more thorough survey. To date, DD/P has 31 students for January and 34 for February. In addition to the DD/P applicants, we have 14 registered from DD/S.

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15. A survey has been made to determine the number of classrooms not controlled by the Office of Training which are used solely for the purpose of training. Aside from TSS and O/Commo facilities, it was ascertained that Security, FDD and PIC reserve one room each for their training programs. Occasionally, ORR uses the PIC room. All other components use conference rooms or OTR facilities.

16. During the week 9 December - 15 December 1959, 853 persons were enrolled in OTR conducted training:

275 enrolled in 52 classes (9 languages) voluntary
182 enrolled in 40 classes (16 languages) internal
135 enrolled in 5 Intelligence School courses
80 Junior Officer Trainees
74 enrolled in 5 Operations School courses
59 enrolled in 3 SIC courses
19 enrolled in 1 area course
16 Dependents
8 National Guard (includes one Agency employee)
5 from other Government agencies

DDs

25X1

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